

SHIP SECURITY PLAN

Name of the ship: YourShip

IMO number: xxxxxxxx

Company: **Your Shipping Ltd.**

Address:

Designed: *Company Security Officer* – **Jimm Rhone**

Approved: *General Director* – **Joshua Slocum**

Ship security plan should be protected from unauthorized access or disclosure.

2005

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Company:	Your Shipping Ltd.
Designed:	ISM, ISPS Manager (CSO) -
Approved:	General Director -
Issued:	15.03.05
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0. Security policy

It is the Policy of shipping Company to provide a secure working environment, by establishing and maintaining the required security measures to prevent unlawful acts against ships, which endanger the safety and security of persons and property on board company ships.

Company objectives are to:

- 0.1 Provide security procedures and practices for ship operations to protect the security of ports and the wider community.
- 0.2 Establish safeguards to reduce the risk to passengers, crew and port personnel on board Company ships.
- 0.3 Improve the security skills and awareness of company personnel ashore and onboard ship.
- 0.4 Prepare contingency measures for emergencies relating to possible security incidents.

These objectives will be achieved by the company:

A Ship Security Assessment and a Ship Security Plan specific to each individual ship;

Comprehensive training for company personnel ashore and onboard ship;

Performing internal audits and preparing documented reviews of security procedures and plans, in order to allow for constant update and improvement to the plan.

All company personnel ashore and onboard ship are expected to comply with the required procedures within the ship security plan and should be familiar with the relevant security duties required of them and the measures required to protect the ship from any unlawful acts.

The company shall ensure that the company security officer, the Master and the ship security officer are given the necessary support to fulfill their duties and responsibilities on security.

1. Introduction

Purpose

1.1 The purpose of this Ship Security Plan (SSP) is to contribute to the prevention of illegal acts against the ship and its crew.

The main objectives of this SSP are:

- 1.1.1 Ensuring the performance of all ship security duties;
- 1.1.2 Controlling access to the ship;
- 1.1.3 Controlling the embarkation of persons and their effects;

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- 1.1.4 Monitoring restricted areas to ensure that only authorized persons have access;
- 1.1.5 Monitoring of deck areas and areas surrounding the ship;
- 1.1.6 Supervising the handling of cargo and ship's stores;
- 1.1.7 Implementation of the provisions will require continuing effective co-operation and understanding between all those involved with, or using, ship's and port facilities including ship's personnel, port personnel, passengers, cargo interests, ship and port management and those in National and Local Authorities with security responsibilities.

Existing practices and procedures will have to be reviewed and changed if they do not provide an adequate level of security.

In the interests of enhanced maritime security additional responsibilities will have to be carried by the shipping and port industries and by National and Local Authorities. The Ship Security Plan should indicate the operational and physical security measures the ship itself should take to ensure it always operates at security level 1.

The plan should also indicate the additional, or intensified, security measures the ship itself can take to move to and operate at security level 2 when instructed to do so.

Furthermore, the plan should indicate the possible preparatory actions the ship could take to allow prompt response to the instructions that may be issued to the ship by those responding at security level 3 to a security incident or threat thereof.

1.2 Plan Documentation and Control

Authorized copies of this SSP must be controlled so all authorized holders of the plan have the current revision.

The Ship Security Officer (SSO) is responsible for issuing revisions to this plan, after the revisions have been approved by the Master/Captain and the Company Security Officer (CSO).

Significant changes to this plan must also be approved prior to implementation by the flag Administration or a Recognized Security Organization (RSO) approved by the flag Administration.

1.3 Periodic Review Procedures

This plan must be reviewed annually by the SSO, based in part on the results of the annual performed by security assessment performed by the Company Security Officer.

If revisions are required, they will be drafted by the SSO for review and approval as specified above.

1.4 Plan Security and Control

Distribution of this SSP must be controlled so that it is restricted to personnel that have a need to know for purposes of implementing or assessing the security plan for this ship.

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The requirement to protect this information must be covered in security training sessions provided for company personnel.

Also, all copies of this plan should be marked as specified by the company security program.

All transmittals of a copy of the information in this plan should include a warning that the information is sensitive and must be protected.

2. Normative reference

2.1 This Ship Security Plan was developed considering the requirements of the following documents:

2.1.1 Chapter V of SOLAS, Safety of navigation

2.1.2 Chapter XI-2 of SOLAS, Special Measures to Enhance Maritime Security

2.1.3 International Code for the Security of Ships and of Port Facilities, (ISPS Code), Part A, Mandatory Requirements

2.1.4 International Code for the Security of Ships and of Port Facilities, (ISPS Code), Part B, Guidance

2.1.5 USCG Navigation and Inspection Circular NVIC 10-02

2.1.6 Report of the ship security assessment

2.2 Cross reference of ISPS Code requirements to the chapters of this Ship Security Plan:

ISPS Code requirements (Part A and B)		SSP
1	General	1
2	Definitions	3
3	Application	1
4	Responsibilities of contracting governments	4
5	Declaration of security	10
6	Obligations of the company	5
7	Ship security	11
8	Ship security assessment	13
9	Ship security plan	1 – 20
10	Records	18
11	Company security officer	6
12	Ship security officer	7
13	Training and drills	16
14	Port facility security	Not applicable
15	Port facility security assessment	Not applicable

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1 6	Port facility security plan	Not applicable
1 7	Port facility security officer	Not applicable
1 8	Training and drills	Not applicable
1 9	Verification and certification of ships	17

3. Definitions

Ship security plan means a plan developed to ensure the application of measures on board the ship designed to protect persons on board, the cargo or the ship from the risks of a security incident.

Ship security officer means the person on board the ship accountable to the Master, designated by the Company as responsible for the security of the ship, including implementation and maintenance of the ship security plan and for liaison with the company security officer and the port facility security officer.

Company security officer means the person ashore designated by the Company for ensuring that a ship security assessment is carried out; that a ship security plan is developed, submitted for approval, and thereafter implemented and maintained and for liaison with the port facility security officer and the ship security officer.

Ship/Port Interface means the interactions that occur when a ship is directly and immediately affected by actions involving the movement of persons, goods or the provisions of port services to or from the ship.

Port facility is a location, as determined by the Contracting Government or by the Designated Authority, where the ship/port interface takes place. This includes areas such as anchorage, waiting berths and approaches from seaward, as appropriate.

Ship to ship activity means any activity not related to a port facility that involves the transfer of goods or persons from one ship to another.

Security incident means any deliberate suspicious act threatening the security of the ship, including a mobile offshore drilling unit, its crew, passengers, stores and cargo, or of a port facility.

Security level means the qualification of the degree of risk that a security incident will be attempted or will occur.

Security level 1 means the level for which minimum appropriate protective security measures shall be maintained at all times.

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Security level 2 means the level for which appropriate additional protective security measures shall be maintained for a period time as a result of heightened risk of a security incident.

Security level 3 means the level for which further protective security measures shall be maintained for a [limited] period of time when a security incident is probable or imminent, although it may not be possible to identify the specific target.

Calling Port: Port where a ship moors (or anchors) and passengers and crew are allowed to leave the ship to visit the port. Passenger's baggage and ship stores will not be normally be loaded or off-loaded at calling ports.

Company means the owner of the ship or bareboat charterer, or shipping manager, or any other organization assumed the responsibility for operation of the ship and agreed to take over all the duties and responsibilities imposed by the International Safety Management Code.

4. Vessel details

4.2 Ship general arrangement

Name of vessel	
Flag	
IMO Number	
Type of vessel	
Gross tonnage	
Port of registry	
Call Sign	
Place and Year Built	
Length, m	
Breadth, m	
Depth, m	
Draught, m	
Speed, knots	
Number of Ship`s Crew	
Sea Trading Area	

Continuous synopsis record (form)

No	Information	Initial Data	Changes	Changes
1	Flag			
2	Date of registration			
3	IMO Number			
4	Name of ship			
5	Port of registry			

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6	Ship`s owner			
7	Bareboat Charterer (address)			
8	Company (address)			
9	Class of ship			
10	DOC issued			
11	SMC issued			
12	ISSC issued			
13	Date of invalid registration			

Any changes relating to the entries referred to in paragraphs 1 to 13 shall be recorded in the Continuous Synopsis Record so as to provide updated and current information together with the history of the changes.

In case of any changes relating to the entries as soon as is practically **possible but not later than three months from the Date of the change**, to the ships entitled to fly its flag either a revised and updated version of the Continuous Synopsis Record or appropriate amendments thereto. The records shall be kept of the information about maintaining appropriate ship security procedures **for the last 10 calls at the ten previous ports facilities (or over the 90 days - whichever is the longer).**

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Ports of Call list (Form)

PORT OF CALL LIST (SOLAS XI-2/9.2.1.4)

I'm, Master of the m/v

declare that the ship called at the following ports:

No	Port	Arrive	Port Security Level	Ship Security Level	Depart	Special or Additional Security Measures Taken
01						
02						
03						
04						
05						
06						
07						
08						
09						
10						
11						
12						
13						
14						
15						
16						
17						
18						
19						
20						
21						
22						
23						
24						
25						
26						
27						
28						

Signature of Master

Name

Records about appropriate ship security procedures for the last 10 ports of call (or over the 90 days - whichever is the longer) must be always kept aboard.

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5. Company information

5.1 How to contact:

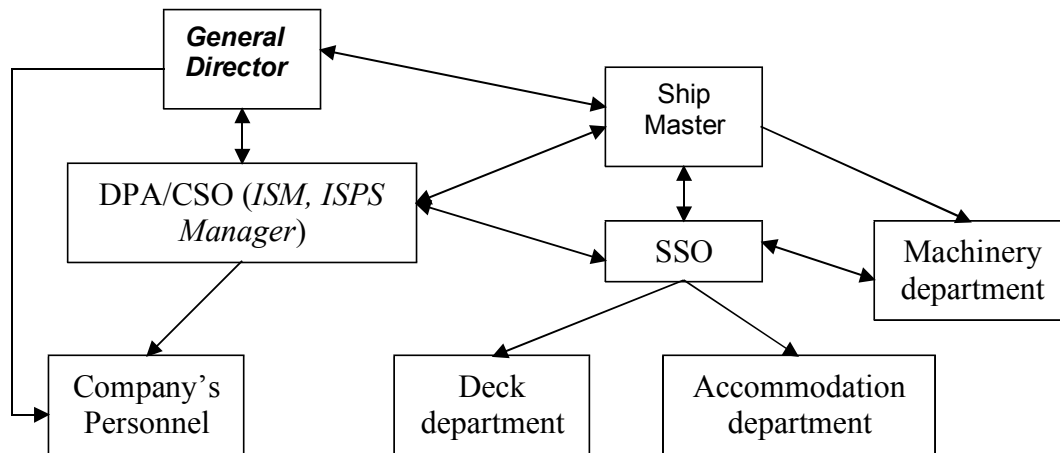
Name of the Company: Your Shipping Ltd.,

Address:

Phone/fax: +x xxx xxxxxxxx / +x xxx xxxxxxxx

E-mail: yormail@sosnin.org

5.2 Company's security scheme



5.3 Obligation of the Company

The Company provides at all the times that the Master with the information through which following could be established:

5.3.1 Who is responsible for appointing the members of the crew or other persons currently employed or engaged on board the ship in any capacity on business of that ship such as ship management companies, manning agents, contractors, concessionaires, for example, retail outlets, casinos etc;

5.3.2 Parties responsible for deciding the employment of the ship including, time or Bareboat charterer(s) or any other entity acting in such capacity **(Continuous Synopsis Record)**;

5.3.3 In case of overhand responsibilities in scope of some type of operation management following letter is to be sent to a ship: **(Continuous Synopsis Record)**

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5.4 Form of Company's Letter sent to Master of a ship:

From:							
Towards to :							
Whom:							
Dear Sir							
Please find enclosed the following information:							
No	Organization	Name	Address	Phone	Fax	E-mail	Contact Person
1	Ship`s owner						
2	Company						
3	Technical Management						
4	Crewing						
5	Charterer						
6	CSO						
Any changes shall be recorded in the Continuous Synopsis Record so as to provide updated and current information together with the history of the changes.							
_____				_____			
CSO signature				Date			

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6. Company security officer (CSO)

6.1 Company security officer (CSO) is responsible for all aspects of security.

6.2 How to contact:

Office: +x xxx xxxxxxxx / +x xxx xxxxxxxx

Mobile: +x xxx xxxxxxxx

Name: Jimm Rhone

6.3 The duties of CSO are to include:

6.3.1 Advising the level of threats likely to be encountered by the ship, using appropriate security assessment and other relevant information.

6.3.2 Ensuring that ship security assessment are carried out.

6.3.3 Ensuring the development, the submission for approval, and thereafter the implementation and maintenance of the ship security plan.

6.3.4 Ensuring that the ship security plan is modified, as appropriate, to correct deficiencies and satisfy requirements of the individual ship.

6.3.5 Arranging for internal audits and reviews of security activities, including inspections by government authorities.

6.3.6 Arranging for the initial and subsequent verifications of the ship by the Administration or recognized security Organization.

6.3.7 Ensuring that deficiencies and non-conformities identified during internal audits, periodic reviews, security inspections and verifications of compliance are promptly addressed and dealt with.

6.3.8 Enhancing security awareness and vigilance.

6.3.9 Ensuring adequate training for personnel responsible for the security of the ship.

6.3.10 Ensuring effective communication and cooperation between the Ship Security Officer and the relevant port facility security officers.

6.3.11 Ensuring consistency between security requirements and safety requirements.

6.3.12 Ensuring that, if sister-ship or fleet security plans are used, the plan for each ship reflects the ship-specific information accurately.

6.3.13 Ensuring that any alternative or equivalent arrangements approved for a particular ship or group of ships are implemented and maintained.

6.3.14 The Company ensures that CSO is given necessary support to fulfill their duties and responsibilities.

6.4 In case of impossibility to contact CSO then Master of a ship should contact the General Director of the Company:

Mobile: +x xxx xxxxxxxx

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